

# RECORD OF PROCEEDINGS

---

## MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF:

### SOUTH SHERIDAN WATER, SANITARY SEWER AND STORM DRAINAGE DISTRICT

HELD: WEDNESDAY, JUNE 9, 2021, AT 3:00 P.M., VIA AUDIO/DIGITAL CONFERENCE MEETING

#### **CALL TO ORDER:**

The regular meeting of the Board of Directors of the South Sheridan Water, Sanitary Sewer and Storm Drainage District, Jefferson County, Colorado was called to order on the day shown above by Debbie Gibson in accordance with the laws of the State of Colorado. The following Directors were present via audio and digital and acting.

Debbly Gibson	President
Diana Reynolds	Treasurer/Assistant Secretary
William Groves Jr.	Secretary

#### Also present was:

Marcos Pacheco; Community Resource Services  
Christine McCleod; Haynie & Company  
Julia Erickson; Resident

#### **ROLL CALL:**

A quorum of the Board was present, and the meeting was called to order at 3:00 p.m.

#### **APPROVE AGENDA:**

Motion by Director Reynolds to approve the agenda as presented. Upon second by Director Groves, the motion carried unanimously.

#### **MINUTES:**

Director Reynolds moved that the Board approve the April 14, 2021, minutes. Upon second by Director Gibson vote was taken, and motion carried unanimously.

#### **PUBLIC COMMENT:**

None.

#### **AUDIT:**

2020 Audit: Christine McCleod presented the 2020 Audit draft to the Board. President Gibson moved to accept the 2020 Audit, pending final legal and auditor review. Upon second by Director Groves vote was taken and motion carried unanimously.

#### **BOARD VACANCY**

Julia Erickson was in attendance to take her Oath of Office. All paperwork will be completed and mailed to Rhonda with District payables. Ms. Erickson will serve as Director/Assistant Secretary.

# RECORD OF PROCEEDINGS

**FINANCIAL ITEMS** - **PAYABLES:** Claims: Director Reynolds moved to ratify claims represented by check nos. 1214 - 1218, and current claims represented by check nos. 1219 - 1227. Upon second by Director Groves vote was taken, and motion carried unanimously.

**CASH POSITION:** Mr. Pacheco reviewed the District's Cash Position for the period ending May 31, 2021 and adjusted for June 4, 2021. President Gibson moved that the Board approve the cash position statement as presented. Upon second by Director Groves, vote was taken, and the motion carried unanimously.

**FINANCIAL ITEMS:** Mr. Pacheco reviewed the District's Financial Statements for the period ended May 31, 2021. President Gibson moved that the Board approve the financial statements as presented. Upon second by Director Groves vote was taken, and the motion carried unanimously.

**MANAGER'S ITEMS:** Manager's Report: Mr. Pacheco reported that the SDA conference will be held as a hybrid model with both in-person and virtual attendance. All 4 Board members would like to attend in person and requested room accommodations. The Board would like to have Ms. Erickson attend the SDA conference with a scholarship as new Board member.

Mr. Pacheco also informed the Board that we will be back in-person for the remaining meetings this year, pending any health department restrictions.

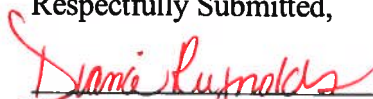
**ACTION ITEMS:** Update of Tap Fee Schedule – Mr. Pacheco presented the updated tap fee schedule. There were no questions. Director Reynolds moved to adopt the new, updated schedule, effective July 1, 2021. Upon second by President Gibson vote was taken, and motion carried unanimously.

**DIRECTOR ITEMS:** There were none.

**OTHER BUSINESS:** There were none.

**ADJOURNMENT:** President Gibson moved that the meeting be adjourned at 3:28 p.m. Upon a second by Director Erickson, vote was taken, and the motion carried unanimously.

Respectfully Submitted,

  
Secretary for the Meeting